30 November 1956

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MEMORANDUM FOR: Mr.

Executive Assistant to the Director

SUBJECT

: Inspector General Survey of the Soviet Republics Division, Office of the Deputy Director (Plans).

REFERENCE

: Proposed Memo for DDCI signature to DD/P and IG,

same subject.

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Recommend that the attached be substituted for "Para. 3." of the reference.

I would recommend against including any remarks about personnel undergoing training for specific assignments. isn't necessary to accomplish the objective. During the last twelve months we have averaged 383 "in and out casuals" which are statistically reported as field "on duty." Also, I think that we must avoid setting up any gimmick which will allow nonessential increases at headquarters. During the period 1 January to 31 October 1956 the Departmental strength for the Office of the Deputy Director (Plans) increased 17.3% while their foreign field actually decreased 3.6%.

We must have iron in our souls with regard to headquarters ceilings if we are going to carry out the Director's policy.

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Att 1 - Proposed New Para. 3.

Att 2 - Referenced Memo w/att.

DD/S:LKW:lag Distribution:

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1 - DD/S subject; 1 - DD/S reading

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